

Tenant Transfer Form

Rental Deposit Authority

Send original copy to GPO Box 1244, Hobart, TAS 7001

*Indicates Mandatory

THE RENTAL DEPOSIT AUTHORITY (RDA) WILL NOT PROCESS FORMS WITH ERASURES OR ALTERATIONS - LEAVE UNUSED FIELDS BLANK

Details of Bond (from Bond receipt)

Bond Number*

Date of Transfer*

 / / 2 0

Tenant Information

Outgoing Tenant 1 Family Name*

Given Name*

Email Address

Signature*

Never sign a blank form

x

Daytime Telephone Number*

Outgoing Tenant 2 Family Name*

Given Name*

Email Address

Signature*

Never sign a blank form

x

Daytime Telephone Number*

Outgoing Tenant 3 Family Name*

Given Name*

Email Address

Signature*

Never sign a blank form

x

Daytime Telephone Number*

Incoming and continuing Tenant Information

Continuing/Incoming Tenant 1 Family Name*

Given Name*

Email Address *Mandatory if the email box is marked*

Signature*

Never sign a blank form

x

Mobile Telephone Number* *Mandatory if the SMS is marked*

Preferred mode of contact* *Mark X in one box only*

SMS Email Post

Continuing/Incoming Tenant 2 Family Name*

Given Name*

Email Address *Mandatory if the email box is marked*

Signature*

Never sign a blank form

x

Mobile Telephone Number* *Mandatory if the SMS is marked*

Preferred mode of contact* *Mark X in one box only*

SMS Email Post

Continuing/Incoming Tenant 3 Family Name*

Given Name*

Email Address *Mandatory if the email box is marked*

Signature*

Never sign a blank form

x

Mobile Telephone Number* *Mandatory if the SMS is marked*

Preferred mode of contact* *Mark X in one box only*

SMS Email Post

Continuing/Incoming Tenant 4 Family Name*

Given Name*

Email Address *Mandatory if the email box is marked*

Signature*

Never sign a blank form

x

Mobile Telephone Number* *Mandatory if the SMS is marked*

Preferred mode of contact* *Mark X in one box only*

SMS Email Post

Property Owner / Agent Details

Agent ID

Property Owner Family Name/ Business Name*

Signature*

Never sign a blank form

 Or

x

First Name*