



Use Blue or Black pen only

Write in CAPITAL letters inside the boxes

Property Owner / Agent Transfer Form

Rental Deposit Authority

Send original copy to GPO Box 1244, Hobart, TAS 7001

*Indicates Mandatory Fields

THE RENTAL DEPOSIT AUTHORITY (RDA) WILL NOT PROCESS FORMS WITH ERASURES OR ALTERATIONS - LEAVE UNUSED FIELDS BLANK

Details of Bond (from Bond receipt)

Bond Number*

Date of Transfer*

 / / 2 0

Property Details (from Bond receipt)

Room / Unit Number

Street Number*

Street Name*

Suburb*

State*

Post Code*

 T A S

Type of Premises *Mark X in one box only*

Please Specify

Separate House

Flat or unit or apartment

Terrace or Townhouse or Semi-detached

Caravan

Others

→

Current Tenants

Tenant 1 Family Name*

Given Name*

Tenant 2 Family Name*

Given Name*

Tenant 3 Family Name*

Given Name*

Tenant 4 Family Name*

Given Name*

Outgoing Property Owner / Agent Details (from Bond receipt)

Agent ID

Property Owner Family Name/ Business Name*

Given Name*

Or

Email Address

Signature*

Never sign a blank form

x

Daytime Telephone Number*

Date Signed

 / / 2 0

Incoming Property Owner / Agent Details

Agent ID

Family Name/ Business Name*

Or

Given Name*

Mobile Number *Mandatory if the SMS box is marked*

P.O. Box Number

Room / Unit Number

Street Number*

Street Name*

Suburb*

State*

Post Code*

Email Address *Mandatory if the email box is marked*

Signature*

Never sign a blank form

x

Preferred mode of contact* *Mark X in one box only*

SMS

Email

Post